

**Breastfriends Cardiff and Vale**

**Breast Cancer Support Group**

**Privacy Statement – What you need to know**

**What is a Privacy Statement?** A Privacy Statement explains what information we hold about you, why we hold it, how we protect it for you, and how you can have your information removed from our files if you so wish.

**Why are we providing you with this information?** A new law – the General Data Protection Regulation (GDPR) – came into effect in May 2018 and affects the way charities, as well as companies and other organisations, keep information about their members. This leaflet is a summary of our Privacy Notice.

**What information do we hold about you and why?** We collect information about you when you complete one of our Contact Forms or you request that we send you copies of our newsletters and other information regarding our activities. We only collect information that will enable us to contact you or to fulfil any legal obligations we may have.

**We do not share your information with any other agencies or companies unless there is a legal requirement to do so.**

**How long do we keep your information?** We keep information for as long as we need it for the purposes for which it was collected.

**What are our responsibilities and your rights?** We always take exceptional care with the information we hold about our members. Where we contact you we do so with your consent. You have the right to ask us not to contact you. If you wish to do this, please contact us by phone via Breast Cancer Care on 0845 077 1894 or via email at [info@breastfriendscandv.org.uk](mailto:info@breastfriendscandv.org.uk)

You also have the right to see copies of information held about you. Please contact us (as above) with your request. If you are unhappy with the way we have managed your data you can complain to the Information Commissioner's Office, the independent regulator which exists to protect people's information rights.

A fuller version of this statement – our Privacy Notice – is available on our website [www.breastfriendscandv.org.uk](http://www.breastfriendscandv.org.uk) or can be posted to you on request.

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